

**PLEIN AIR PAINTERS OF NEW MEXICO
GOVERNING DOCUMENT DEVELOPMENT PLAN AND REPORT
Governance Advocate (Chair): Carla Forrest
2018**

Updated 11/23/18

Governing Document	Committee Members	Target Due Date	Status
By-laws Revision	Carla Forrest (Chair) John Meister Tom Blazier Barbara Coleman Sarbat Ramos	March 31, 2018 Submission to Executive Committee for Review	Completed
Membership Policy Development <ul style="list-style-type: none"> • Membership criteria • Membership management • Membership relations • Volunteer coordination • Member surveys and evaluation 	Carla Forrest (Chair) Barbara Coleman Dick Wimberly' Reid Bandeen Tom Blazier (reviewer)	November 14, 2018 Submission to Board of Directors for passing	Completed
Events and Activities Policy Development	Carla Forrest (Chair) Susan Vigil Members (TBC)	January 31, 2019	Target start Jan 1, 2019
Exhibitions and Shows Handbook Development	Carla Forrest (Chair) John Meister Former show chairs (TBC) Other Members (TBC)	January 31, 2019	Target start Jan 1, 2019
Governance Policy Development <ul style="list-style-type: none"> • Leadership, nominations, elections, succession • Strategic planning, tactical execution • Board meetings, Annual meetings, Committees • Financial review • Governing document hierarchy (taxonomy) • Lifecycle document management and records retention • Information security 	Carla Forrest (Chair) Members (TBC)	March 31, 2019	Not started

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Governing Document	Committee Members	Target Due Date	Status
Financial Policy Development <ul style="list-style-type: none"> • Annual budget management • Contributions and fund raising 	Carla Forrest (Chair) Donna Barnhill Members (TBC)	July 31, 2019	Not started
Paintout Handbook Development	Carla Forrest (Chair) Lavern Bohlin (TBC) Tom Blazier (TBC) Members (TBC)	TBD	Not started
Annual Fiesta Paintout Handbook Development	Carla Forrest (Chair) Members (TBC)	TBD	Not started
Online Contest Handbook Development	Carla Forrest (Chair) Members (TBC)	TBD	Not started
Workshop Handbook Development	Carla Forrest (Chair) Members (TBC)	TBD	Not started